

Parade Application (Street Fair Vendor Applications are Separate)
2024 Happy Trails Parade – The Village in Apple Valley
Parade Dates: Saturday September 7, 2024, at 10:00AM
Deadline for Applications: August 28, 2024



The route, just over one mile long, begins at the corner of Central Road and Outer Highway 18. The parade will travel west to Pawnee Road, left onto Pawnee, and disperse at Powhatan Road.

- Judged Categories for Prize Money (5 Categories): Floats, Equestrian, Wheels, School Marching Bands, and Drill/Cheer.
- Cash Awards will be given as follows (Each Category):
First Place \$100 Second Place \$50 Third Place \$25 Best Overall Judges Pick \$125.
Special Sponsor Prizes: TBA

Parade Registration Fees:

- No Charge for Non-Profits, Schools, Churches, or Classic Cars
 - \$10 Commercial Village Merchant (no charge if participating in Street Fair also)
 - \$30 Political Dignitary
 - \$25 Commercial entry outside of Village (\$15.00 if participating in Street Fair also)
- Make Checks Payable to: Apple Valley Village PBID (Credit Card & Digital Payments - add 3% processing fee)

Name of Entry: _____

Group/Business Name: _____ Contact Name: _____

Address: _____ City: _____ Zip Code: _____

Telephone: _____ Email: _____

Number of: Persons: _____ Space (ft) needed for lineup: _____ Is music a part of your entry: Y N

Float participants must fill out separate Float Application

Paper Application Drop Off & Pick Up: Town of Apple Valley 14955 Dale Evans Parkway, Apple Valley, CA 92307.
Park & Rec Dept. Parade Questions – (760) 240-7880 or recreation@applevally.org

Each entry MUST be classified - check the most appropriate classification.

Entry Type		Judging	Music
<input type="checkbox"/>	Float PLEASE INCLUDE FLOAT APPLICATION <i>Do you want to display your entry after the Parade at the Street Fair</i> <input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Y <input type="checkbox"/> N	<input type="checkbox"/> Y <input type="checkbox"/> N
<input type="checkbox"/>	Drill/Cheer	<input type="checkbox"/> Y <input type="checkbox"/> N	<input type="checkbox"/> Y <input type="checkbox"/> N
<input type="checkbox"/>	Equestrian	<input type="checkbox"/> Y <input type="checkbox"/> N	<input type="checkbox"/> Y <input type="checkbox"/> N
<input type="checkbox"/>	Wheels Maximum cars per entry is 10 <input type="checkbox"/> Classic <input type="checkbox"/> Antique <input type="checkbox"/> Club <i>Do you want to display your entry after the Parade at the Car Show</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Is your vehicle available to transport a VIP or Political Dignitary?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Y <input type="checkbox"/> N	<input type="checkbox"/> Y <input type="checkbox"/> N
<input type="checkbox"/>	School Marching Bands - Junior & Senior High School	<input type="checkbox"/> Y <input type="checkbox"/> N	<input type="checkbox"/> Y <input type="checkbox"/> N
<input type="checkbox"/>	Marching Band/ Group Military Dressed in Uniform	Non-Competitive	<input type="checkbox"/> Y <input type="checkbox"/> N
<input type="checkbox"/>	Marching Group Non-Military Dressed in Uniform	Non-Competitive	<input type="checkbox"/> Y <input type="checkbox"/> N
<input type="checkbox"/>	Officials and Queens Maximum cars per entry is 8	Non-Competitive	<input type="checkbox"/> Y <input type="checkbox"/> N
<input type="checkbox"/>	Political (campaigns will not be accepted in the parade. Dignitary must be in office)	Non-Competitive	<input type="checkbox"/> Y <input type="checkbox"/> N

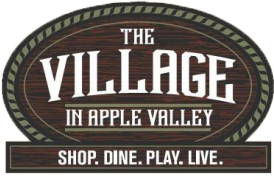
MANDATORY Attachments: Script, Waiver & Float Application (if applicable)

Waiver: For Groups of 10 or less - Each individual participant is required to complete a liability waiver

I have been presented with the Official Rules and Regulations & Liability Waiver. I understand that failure to comply may result in disqualification from competition and/or ineligibility to participate. Submission of this application does not guarantee acceptance. Only complete applications will be considered by the Selection Committee. Rules & event info follow detach for your records/reference.

Signature: _____ Date: _____

Official Use: Date Received _____ Float Application: _____ Waiver Count: _____ Paid: _____ Script: _____



Happy Trails Parade Float Application

Supplemental Float Application must be turned in by August 28, 2024

If needed, you can turn in your Entry Application & Liability Waiver prior to completing the Float Application.



1. First Name/Name of Organization: _____

2. Does the float have moving parts? If yes, explain below? Yes No

3. How many people will be riding on the float? _____ Do you wish to display your entry after the parade: Yes No

4. Will people have costumes? Yes No

If yes, describe: _____

5. Does the float produce any amplified sound? Yes No

If yes be specific, what kind (ie music, poem, story)? _____

6. Is the float: Self-propelled? Yes No Pulled by another vehicle? Yes No

2024 Happy Trails Parade Float Rules & Regulations

Movement & Vehicles: Once the parade begins, there is to be **NO STOPPING** during the entire length of the parade route.

- All float units are to have their mode of locomotion in proper working order to prevent breakdown.
- In the unlikely event that a float breaks down during the parade, it MUST be pulled to the side or off the route within 5 minutes to allow the parade to continue.
- No one will get on or leave from the float once it has started down the parade route.
- All float units can expect the parade to move at about 2½ mph from start to finish.
- All floats being towed must have committee authorization of the lead vehicle, which must be insured, clean and in polished or decorated condition as to integrate smoothly into the parade.

Decoration: For safety reasons, NO ITEMS (such as candy or flyers) are to be thrown or handed to spectators from any float entry, for any reason, at any time.

Judging: Place your number on the Left-Hand Side to give a clear view of your entry to judges and cameras. All float units are to follow the instructions given by the Parade Marshall. Rules:

- All float units are to be in their assigned space in the parade staging area no later than 9:30 am.
- A copy of the float rules, signed by the person in charge of the entry, must be in their possession at the time of inspection, and a copy is to be attached to the parade application.

If accepted as a parade/float participant, I agree to abide by the rules and regulations established by the Parade Committee.

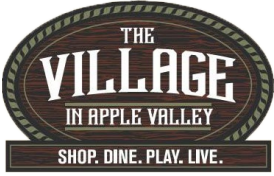
Entry Name: _____

Name of responsible party:

Sign _____ Date: _____

Print Name: _____

Submission of float application does not guarantee acceptance. All float entries must return this application along with the official parade application by **August 28, 2024**. Entrants will be notified of application status by phone or email.



Happy Trails Parade Liability Waiver

One waiver is needed per person. Please complete, sign and return the application and Liability Waiver no later than August 28, 2024



Organization (Entry) Name: _____

Individual Name: _____

Address: _____

Contact Phone: _____

RELEASE, HOLD HARMLESS AND AGREEMENT NOT TO SUE

I (**PRINT: Last, first, middle**) _____ hereby attest that I am duly authorized representative of the above named Individual or Organization, authorized to act on their behalf, that I have carefully read the description of the program(s) for which we are registering, and in consideration for being permitted fully understand that my participation in the 2024 Happy Trails Parade exposes myself/my organization to the risk of personal injury, death or property damage. I hereby acknowledge that I/WE are voluntarily participating in this event/class and agree to assume any such risks.

I hereby release, discharge and agree to hold harmless the Apple Valley Village Property-Owners Business Improvement District, The Town of Apple Valley, it's officers, vendors, event manager, volunteers or staff for any injury, death or damages to or loss of personal property arising out of, or in connection with, my participation in the event/class from whatever cause, including the active or passive negligence of the Apple Valley Village Merchant Association, Town of Apple Valley it's officers, vendors, event manager, volunteers or staff or any other participants in the activity.

In consideration for being permitted to participate in the event/class, I hereby agree, for myself, my organization, my heirs, administrators, executors and assigns, that I shall indemnify and hold harmless Apple Valley Village Property-Owners Business Improvement District, The Town of Apple Valley, it's officers, vendors, event manager, volunteers or staff from any and all claims, demands actions or suits arising out of or in connection with my participation in the event/class.

Photo Release:

I consent and authorize The Village Property and Business Improvement District (PBID) to copyright, use and publish any of the images in any format taken of me on this day. I understand these images may be used for a variety of purposes and may appear on The Village PBID website, newsletter or social media. I also understand that The Village PBID will use the images exclusively for PBID-related purposes and for possible commercial gain. Since anyone can download an image from the Internet or make copies from printed materials, I agree The Village PBID is not responsible for unauthorized use of the images. I am aware that I am not entitled to any compensation and that the images may appear with or without my name.

I HAVE CAREFULLY READ THIS RELEASE I/WE AGREE TO INDEMNIFY AND HOLD THE ABOVE PERSON OR ENTITIES FREE AND HARMLESS FROM ANY LOSS, LIABILITY, DAMAGE, COST, OR EXPENSE THAT MAY INCUR WHILE PARTICIPATING IN THIS ACTIVITY. I AM AWARE THAT IT IS A FULL RELEASE OF ALL LIABILITY AND SIGN IT ON MY OWN FREE WILL.

By signing below, I acknowledge I have read and understand this Liability Waiver & photo release.

Date: _____

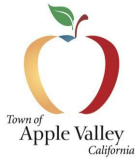
Signature: _____

Print Name: _____

Parent/Guardian if under 18: _____

Print Name: _____

Parade Vehicle Only – Provide Insurance Info Insurance Carrier _____ Policy # _____ Policy Holder _____ Insurance Contact: _____ _____



RELEASE OF LIABILITY, ASSUMPTION OF RISK, AND PHOTO RELEASE

The Town provides a full spectrum of recreation, sport, educational and equestrian programs for children, teens, adults and families to help create "A Better Way of Life." In consideration for the Town, permitting me, my children, or children for whom I have capacity to contract ("Participant(s)") to engage in Town recreation programs on and off Town facilities, I understand and agree to the following:

RELEASE OF LIABILITY. I hereby release, indemnify, defend, and hold harmless the Town of Apple Valley, its elected and appointed officials, its officers, clients, employees, agents, and volunteers ("Released Parties"), from any and all liabilities, claims, demands or causes of action (including attorneys' fees) that Participants may hereafter have for injuries and damages arising out of participation in any activities held at Town facilities or as part of a Town recreation program including, but not limited to, losses caused by the acts or omissions of the Released Parties or of obvious or hidden defects or dangerous conditions in Town facilities or Town recreation programs. This release shall release the Released Parties from related activities not conducted on Town property, including travel and off-site activities.

ASSUMPTION OF RISK. I understand that use of Town facilities and recreation activities may involve risks and dangers to Participants that no amount of care, caution, instruction or expertise can eliminate. I expressly and voluntarily assume all risk of injury or illness to Participants from any activity held at Town Facilities or as part of Town recreation programs. The Town is not responsible for any loss, theft or damage to personal property or Town equipment, articles, or facilities while Participants use said equipment, articles and/or facilities. I am aware that special interest classes are conducted by independent contractors, not Town personnel.

PHOTO RELEASE. I understand that from time-to-time Town representatives may photograph Participants at Town facilities and recreation programs. I acknowledge that by using Town facilities or participating in Town recreation programs, I authorize the Town of Apple Valley to take photographs of Participants and use or publish the photographs in the Town's publications, including its flyers, videos, or on websites. I understand that I will not receive any compensation for such use.

This release shall remain in effect until revoked and shall extend to all Town facilities and recreation programs that Participants may participate in. A copy of this release may be used to the same extent as the original. I certify that I have read and understand this release as it applies to me and to any minors for whom I am responsible (who are listed below).

Participants Name: _____

Date of Birth: _____ Parents Name: _____

Email Address: _____ Telephone # _____

Activity: Happy Trails Parade

Signed: _____ Printed Name: _____

On behalf of (list name of minors): _____ Date: _____

2024 HAPPY TRAILS PARADE OFFICIAL RULES AND REGULATIONS

Detach and keep for your information

Entries:

- Prospective entrants must submit the official application(s) prior to the entry deadline for consideration by the Town of Apple Valley. All entrants will be notified of their application status by phone or email. The Town of Apple Valley and the Apple Valley Village Property-Owner Business Improvement District is not responsible for any cost incurred by applicants at any time before, during or after parade selection.
- **Information will ONLY be given to the key contact whose name appears on the application. That person will be responsible for communicating with the rest of your group.**
- Complete, sign and return the application and liability forms no later than August 28, 2024. Applications can be printed online at avrecreation.org or picked up at The Town of Apple Valley 14955 Dale Evans Parkway Apple Valley CA 92307. Town Hall Building Parks & Rec Dept 760.240.7880 Contact E-mail for event recreation@applevalley.org
- **If you wish to display your entry at the street fair after the parade let the event manager know so we can reserve space for you.**
- No entries, in the performance of drills or other display, may stop performing or cause any delay in the parade. Major disruption in the parade flow will not be tolerated and may result in disqualification and/or denial of future parade applications. You must keep in motion.
- Town of Apple Valley reserve the right to refuse entry to any applicant at any time.
- In the event of cancellation, notification will be made by 6:30 a.m. the morning of the parade via media (i.e. radio) and parade representatives. There will be no alternate parade date. There will be no refunds only credits for entry fees for future dates.
- Any motorized vehicle must be in good working order with functioning brakes. Leave a safe stopping distance between you and the group ahead of you.
- No political campaigns or signage for re-election will be accepted in the parade. Dignitary must be in the office. Entries expressing political or social views are strictly prohibited and will be denied parade entry.
- Detailed line-up instructions will be e-mailed to you a week before the event.

Line-up:

- **ALL LINE UP AREAS WILL BE CLOSED TO THROUGH TRAFFIC DURING CHECK-IN. Parents will not be permitted to drive into barricaded areas to drop off children. There will be designated drop off and pick up areas for parents and marching units. The parade line-up will be at the discretion of Event Manager.**
- Access to the Parade Assembly area will open at 7:30 a.m. and close at 9:30 a.m. All judged and non-judged entries must be checked in by 9:30 a.m. Detailed instructions will be e-mailed prior to the event.

Parade Route:

- The parade will begin at the corner of Central RD and Outer Hwy 18. Travel west towards Pawnee RD, left onto Pawnee and disperse at Powhatan RD. *Note: Parade route is approximately 1 mile long.

Judging Rules:

- All entries will be judged en-route. A reviewing stand will be located along the route. The parade will start promptly at 10:00 a.m. Winners will be posted on the applevalleyvillage.com website by Wednesday September 11, 2024. We reserve the right to change or alter the rules at any time. Prize ceremony TBA.

Reviewing Stand:

- Place your number on the Left-Hand Side in order to give a clear view of your entry to judges and cameras.

2024 HAPPY TRAILS PARADE OFFICIAL RULES AND REGULATIONS pg. 2

Decorations & Music

- All entries in floats and wheels must be decorated PRIOR TO LINE-UP. The type of decorations and float must be approved by parade committee. You will be contacted within 10 days of submitting the application for float approval.
- Distribution of any substance (i.e. candy), literature, or objects (i.e. balloons, toys) either from the parade entry or by individuals associated with the parade entry, will not be tolerated on the parade route. Entries who do not comply with this rule will be removed from the parade, even en route, and automatically disqualified for awards and/or denied future parade participation.
- Amplification equipment may be used only for playing themed music. No vulgar, profane, or illicit music will be tolerated. Volume must be kept at a reasonable level. Any other use of such equipment may result in immediate disqualification. In addition, any entry wishing to engage in oration of any sort must submit a copy of said message to the parade committee for approval. If you plan on having music as a part of your entry, please let the event manager know for line up purposes.

Safety:

- Entrants will construct their entry so that it will be safe on public streets and the construction will not endanger the health or safety of any individual on, with, or in the observance of the entry.
- A helmet must be worn by each cyclist, including but not limited to motorcycles, bicycles, roller blades, unicycle, etc, in accordance with State and City laws and rules set by the Town of Apple Valley. No exceptions will be made.
- Dune buggies and other “off-road” vehicles may enter provided they are brought in on a trailer or towed to and from the parade route.
- Parade officials reserve the right to disqualify entries that are deemed unsafe (i.e. overloading of truck beds).
- No member of the Town of Apple Valley or the Apple Valley Village Property-Owners Business Improvement District, the Board of directors, as individuals, associations, event management or staff as a group, will be held responsible for accidents to the entry or its occupants while being transported to/from the staging area, or while participating in the parade. This includes, along with other accidents, those caused by traffic, by breakdown, by fire and/or carbon monoxide gas.
- Children riding on floats or flatbed trucks must be seated if there are no protective restraints.
- All dogs must be kept on leashes and held by someone strong enough to manage them.
- **Equestrian entries** must always be in control of their animal in the assembly area(s) and parade route. If your animal spooks or becomes unmanageable, please remove yourself from the parade route and exit using a side street or parking lot immediately.
- All decorations must be fire retardant and all motorized floats must secure inspection and approval as deemed necessary by the Sherriff and or Fire Department prior to the event.
- The Town of Apple Valley is a Proud Sponsor of the events that are Hosted by The Village in Apple Valley. All the regulations of the Town of Apple Valley apply to events that take place within the Township.

2024 Preliminary Parade Instruction on next page....

2024 PRELIMINARY Parade Instructions:

Routing & Instructions may change as we approach the day of the event. Finalized instructions will be emailed 7-10days prior to the event. If you do not use e-mail, please let us know.

To ensure your participation goes as smoothly as possible, below you will find preliminary information for your preparations. All line up areas will be closed to through traffic during check-in. All roads in assembly/staging area will be closed off by 7:00AM. Access to the Parade Assembly area will open at 7:30AM and close at 9:30AM. Parents will not be permitted to drive into barricaded areas to drop off children. You will park outside the assembly area and walk in. If you have participants that have limited mobility let the volunteers at the check point know.

Instructions and a map will be e-mailed to you prior to the event. Check-In will be from 7:30AM-9:30AM. All Participants must be checked in and in line **by** 9:30AM. Please be patient and aware of traffic and other participants when checking in. Use your best judgment and be safe.

1. All entries registered for the event will be allowed access from the manned road closure at Central Road and Ottawa Road.
2. Only one person from your group needs to check in and pick up your entry number. We will direct you to the area director for line up. The rest of the group will form in the areas described on the next sections. Check in with your area director for line up.
3. Do not switch places in the lineup. By switching with another group, you and the entry you switch with will be disqualified from judging.
4. The parade will start promptly at 10 a.m. but be ready to step off at 9:45.
5. The judging stand will be located along the route. Judging will be en-route.
6. No vehicles except those riding in the parade are allowed on the parade route or assembly/staging area at any time.
7. There is no parking in the assembly/staging area for non-parade vehicles. There is neighborhood street parking only. If you need special consideration to enter the assembly area due to limited mobility of a participant; please let the staff at the road closure know and they will direct you. Once you drop off please remove your vehicle from the assembly area immediately.
8. Portable restrooms will be available at the assembly area and near the parade route stages. Stage locations: TBD
9. If you have a medical emergency, please notify EMS by calling 911.

Assembly Locations for Parade Participants

Entries will be processed according to the directions below. **Do not drop off participants at Central and Hwy. 18 or Central and Powhatan Road.**

Floats: You will enter from North Bound Central RD at Ottawa Road: You will line up along Tonikan Rd. Please send a member of your party to check-in before you place your float vehicle & trailer. If you have people marching with your float, they will line up with your float entry. They do not have to check in at the Marching Unit area.

Tractor groups: You will enter from North Bound Central RD at Ottawa Road: You will line up along Tonikan Rd. Regular Check-In area.

Classic Cars/Car Clubs You will enter from North Bound Central RD at Ottawa Road: You will line up along Tonikan Rd. Please check in at the Regular Check-In and we will direct you to your area director for line up access. If you are putting your car on display at the street fair after the parade you will be directed after the parade on where to park.

Marching Units: You will enter from North Bound Central RD at Ottawa Road: You will line up along Tonikan Rd. No parking will be allowed in the assembly area; neighborhood street parking only. Please send one member of your party to check-in and we will direct you to your area director. **After the Parade Marching Unit Pick Up: Victory in Jesus Church parking lot located on 13538 Powhatan CT near the end of the parade route.**

Equestrian Units: You will enter from North Bound Central RD at Ottawa Road: Your area is at Northwest corner of Tonikan and Powhatan. All equestrian units will be fed into the parade from that point. Equestrian units will disband when they reach Pawnee and Powhatan turn left and proceed to the dirt field on the corner of Powhatan and Del Mar Rd. (Del Mar Rd. is the dirt road just past the storage center.) Or you can ride back to the assembly area if you don't want to move your trailer.

Parade Route: The parade will step off from the corner of Outer Hwy. 18 and Central Rd. and go west down Outer Hwy. 18 to Pawnee (Mollie's Kountry Kitchen), turn left and proceed up Pawnee to Powhatan before disbanding. **Do not disband until you reach Powhatan. A Sheriff Deputy will be on site at the end of parade to monitor traffic.**

End of Parade: The 2024 Happy Trails Street Fair will be during & after the parade 10:30AM-3PM. There will be food, street vendors and car/ float viewing area at the end of the parade. Please let us know if you will be participating in both events.

Once the parade is over you will need to coordinate a plan on how to get back to your cars if you parked near the assembly area

A map of area will be sent with instructions 5-7 days prior to the event.

If you have questions, please contact The Town of Apple Valley at 760-240-7880.