

**Apple Valley Village  
Property Business Improvement District  
Board Meeting  
Minutes – June 20, 2018**

**I. CALL TO ORDER:**

Chairman Collingsworth called the meeting to order of the AVVPBID at 9:05a.m.

**II. ROLL CALL**

Roll call was taken with the following Board Members present.

**Present:** Cambridge; Gilmore; Hitt; Nassif; Chairman Collingsworth

**Absent:** Cusack; Kelley

**III. PUBLIC COMMENTS:**

No public comments.

**IV. Committee Updates**

**a) Status update: Landscape – Chris Hitt**

Board Member Hitt stated he has had a lot of meetings lately. The John Glenn plans are complete. There will be a new water pipe right down the middle. The owners have been notified that if they would like to be apart of the sewage system they must notify the Town. He met with Craig Johnson and Brad Miller to talk about the outer highway 18 project. The PBID responsibility is estimates around \$300,000. The Town will be responsible for an estimate of \$400,000.

The board would like to have a workshop after Board Member Hitt meets with the Town in regards to the curb/sidewalk/drainage project. Board Member Hitt will notify Administrative Consultant Savage when he is ready for a workshop to take place with the board.

**b) Status Update: Budget – Donna Gilmore**

Treasurer Gilmore stated that she had a good 2018-2019 budget workshop with a couple of the board members and Town and will have the budget voted on later during the action agenda item.

**c) Status Update: Marketing – Scott Nassif**

Board Member Nassif stated that the street fair over Fathers Day weekend was a success. The committee is now working on the parade as well as trying to navigate the logistics of possibly having

a street fair the same day as the parade. It might be better to have two street fairs and parade rather than combining them the board discussed.

**d) Status Update: Sheriffs Department – Joy Ballinger**

Sergeant Marks from the PD gave the PBID Board the statistics report to review regarding the calls/incidents taken place during the last month.

A street sweep took place in May and 3 arrest were made along with citations were given to transients in the area. The board members would like to see more action taken in regards the transients' situation in the Village.

**e) Suggested items for next agenda**

Board Member Cambridge asked if the board could have a consultant come and survey the Village for prospects and evaluate the long-term plans and help fast track development in the Village area.

Merrell Johnson Contract for Retention Area – Head Quarters and Central Rd.

**V. CONSENT AGENDA**

Recommendation: Adopt all below listed items on the Consent Agenda in one motion. The Consent Agenda is composed of routine non-controversial items of business that will be adopted in whole in one motion.

**a) Approval of Minutes of May 16, 2018.**

**Recommendation:**

Approve the subject minutes as part of the consent agenda.

**b) Treasurer's Report – Month of May 2018**

**Recommendation:**

Approve the subject minutes as part of the consent agenda.

Motion by Board Member Cambridge and second by Board Member Nassiff to approve items a and b.  
The motion passed unanimously.

**VI. NEW BOARD BUSINESS**

**a) Town of Apple Valley Update**

Kenneth from the Town stated that he has been working on the spotlight piece on Hitt Plumbing. He also participated in the street fair and has received positive feedback from the participants. He will be apart of the parade with concern to the planning, but the day of the parade may not be available for the PBID but should be working for the Town. He suggested Park and Rec stays in the loop with regards to the parade.

**b) Retention Area – Head Quarters and Central Rd**

Board Member Hitt stated that the estimate is \$12,500 and it would be a partnership with the Town.

**c) John Glenn Road and Sidewalks**

Board Member Hitt stated that the PBID would be partnering with the Town and is likely to contribute \$250,000 – 300,000 which will be matched by the Town. More information to come.

Merrell Johnson has given the PBID a proposal for the outer Highway 18 drainage. The Town will be contacted in regards to their participation with the project. Board Member Hitt will be meeting with Brad Miller.

**d) 2018 – 2019 PBID Budget**

Motion by Board Member Hitt and seconded by Board Member Nassif to approve the 2018-2019 PBID Budget.

**ROLL CALL VOTE:**

Board Members: Gilmore\_\_Y\_\_, Chairman Collingsworth\_\_Y\_\_, Cambridge\_\_Y\_\_, Nassif\_\_Y\_\_, Cusack\_\_NP\_\_, Hitt\_\_Y\_\_, Kelley\_\_NP\_\_.

**Vote:** 6-0-2  
The motion passed

**e) Signature Events Update**

Angelique stated that she has been thinking of different ways to get more vendors, if not all of them in the park. She would have to get approval via the Park and Rec department of the Town. If the street fair were to be placed on John Glenn Rd, the classic car parking in the dirt may be problem. She is having a meeting in the coming weeks about the parade with the Town. She stated that they are within budget of the fiscal year.

**VII. Board Comments**

Board Member Cambridge apologized for missing the last meeting.

Chairman Collingsworth asked the board if the meeting in September, October, and November be changed to Tuesdays from 7:30-9:00AM. The board agreed to the meeting date/time change.

**VIII. ADJOURNMENT:**

Board Member Cambridge motioned to adjourn and second by Board Member Hitt. The motion unanimously carried to adjourn the meeting of the Apple Valley Village Property Business Improvement District Meeting at 10:24 a.m. to the next meeting of July 18, 2018 at 9:00 a.m. at the offices of Mojave Water Agency.

Respectfully Submitted

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Brett Savage  
Administrative Consultant

Approved:

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Chairman Collingsworth