

**Apple Valley Village
Property Business Improvement District
Board Meeting
Minutes – April 16, 2019**

I. CALL TO ORDER:

Chairman Cusack called the meeting to order of the AVVPBID at 9:05a.m.

II. ROLL CALL

Roll call was taken with the following Board Members present.

Present: Chairman Cusack;; Gilmore; Nassif; Cambridge; Hitt

Absent: Tinsley; Vice Chair Kelley

Chairman Cusack thanked Chairman Collingsworth for his service and tenure serving the board.

III. PUBLIC COMMENTS:

No public comments.

IV. Committee Updates

a) Status update: Landscape – Chris Hitt

Board Member Hitt stated that he spoke with Brad Miller from the Town and the drainage project is going out to bid today. The outer highway 18 project has yet to have a meeting recently, and there are no new updates. There are some disputes in regards to the engineering invoice for John Glenn Rd with the Town.

b) Status Update: Budget – Donna Gilmore

Treasurer Gilmore stated that the board would be working on next years budget. The budget should be approved by June 2019 and she presented reports in regards to the different spending areas of the PBID. The budget committee will be the following directors: Gilmore, Nassif, and Hitt.

c) Status Update: Marketing – Scott Nassif

Board Member Nassif stated that the Spring Mixer went very well at the Rusty Bull and had good attendance. A lot of information was given out and communication with the individuals from the Village in regards to what the PBID has planned for future events. The Street Fair will take place June 8, 2019.

d) Status Update: Sheriffs Department – Joy Ballinger

Sergeant Rosenbaum from the PD gave the PBID Board the statistics report to review regarding the calls/incidents taken place during the last month.

e) Suggested items for next agenda

Preliminary budget presented.
Recommendations for staff position.

V. CONSENT AGENDA

Recommendation: Adopt all below listed items on the Consent Agenda in one motion. The Consent Agenda is composed of routine non-controversial items of business that will be adopted in whole in one motion.

a) Approval of Minutes of February 19, 2019.

Recommendation:

Approve the subject minutes as part of the consent agenda.

b) Treasurer's Report – Month of February 2019

Recommendation:

Approve the subject minutes as part of the consent agenda.

c) Treasurer's Report – Month of March 2019

Recommendation:

Approve the subject minutes as part of the consent agenda.

Motion by Board Member Nassif and second by Board Member Hitt to approve items a, b, and C.

The motion passed unanimously.

VI. NEW BOARD BUSINESS

a) Town of Apple Valley Update

Kenneth from the Town stated that he would be sending out drafts to the board in regards to the newsletter.

b) Town of Apple Valley Reimbursement for Median (\$74,000)

Board Member Hitt said he would be speaking with Brad Miller from the Town.

c) Planning and Development in Association with the Town of Apple of Apple Valley

Board Member Nassif will be meeting with Lori from the Town to hopefully give a presentation to the board at next months meeting.

d) Signature Events Update

Angelique stated that the Mixer went well. Phase I is complete in regards to the directory. She hopes to receive more contacts from individuals as the list grows. The spring mixer came in under \$400, including food and drinks. But the venue may change for the next mixer. Phase II is just starting and will include a general information piece. The canvassing part of phase II will be completed by June 2019. The website will be updated soon and should cost less than \$1,000. The website will be able to take online payments, which should make it much more efficient. The Street Fair applications have been released and the ads on the radio have been broadcasted.

VII. Board Comments

No board comments.

VIII. ADJOURNMENT:

Board Member Nassif motioned to adjourn and second by Board Member Hitt. The motion unanimously carried to adjourn the meeting of the Apple Valley Village Property Business Improvement District Meeting at 9:37 a.m. to the next meeting of May 21, 2019 at 9:00 a.m. at the Town Council Chambers at Apple Valley Town Hall.

Respectfully Submitted

Brett Savage
Executive Secretary

Approved:

Chairman Cusack