

Apple Valley Village POBIDA  
Minutes of October 15, 2008 Meeting

**Place and time:** Mama Carpino's 9:00 a.m.

**Attendance:**

**Board Members:** Scott Nassif, Rich Sparks, Larry Cusack, Kevin Squire, Milton Holland, Donna Gilmore, Chris Hitt, TJ Carpino, Bill Robinson **Guests:** Orlando Acevado, Emily Wong, Star Mesa, Dennis Clothier, Philip Proulx, Barbara Davisson, Tom Carpino and Soni Beckman.

**Absent:** Rick Cambridge and Charles Johnson

1. Welcome
2. Roll call of Board
3. Minutes of September 17, 2008 approved by Scott Nassif and second by Chris Hitt. Board approved.
4. Draw straws per by laws explained by Kevin Squire. He explained that we don't have to have an election prior to December 31, 2008 because it has already been held this year. Straws were drawn by board members for one, two and three year terms. Straws were drawn for Rick Cambridge and Charles Johnson as they were absent. Results are as follows: **One year-** Kevin Squire, Scott Nassif and Chris Hitt. **Two year-** Rick Cambridge, Larry Cusack and TJ Carpino. **Three Year-** Donna Gilmore, Milton Holland, Charles Johnson, Bill Robinson and Rich Sparks. Kevin made a motion to elect the following members to the nominating committee: Larry Cusack, Scott Nassif & Chris Hitt. Second by Rich Sparks.
5. Treasurer Report: **Donna Gilmore** passed out a revenue/expenditure report with a balance of \$5142.14
6. Secretary Report: **Rich Sparks** received a trial balance from the Town with interest paid as of 6/30/2008 of 5730.87. **Action:** Soni to send a copy of this Trial Balance to all board members.
7. CDA Conference Report: Milt Holland gave a 10 minute power point presentation on his trip to Santa Rosa.
8. New Sign and Insurance. **Chris Hitt** reported that the sign to be is on schedule. The insurance bid for D&O plus Liability (Required by Town) is \$1612.00 from United Agencies LaVerne Insurance. Motion made by Kevin Squire to accept this bid and a second by Bill Robinson. Bid accepted and passed by the board. **Action:** Purchase insurance and Soni to send bid to all board members.
9. PBID Priorities Committee Report: Kevin reports that the committee met with Emily and Richard (Town engineer) to discuss dry wells for drainage and ways to beautify the drain ditch next to Outer Hwy 18. He presented a draft of a budget and the financial agreement with changes. Emily did not agree with the changes and was told by Emily that we had to have the signed financial agreement and the budget to her no later than the 16<sup>th</sup> of Oct. Emily extended our time to the 24<sup>th</sup> of October. Larry asked if the committee could meet on the 16<sup>th</sup> of October. Emily then said that we could have till the first of November. Our deadline to have the budget and financial agreement to her would be November 4, 2008. Scott made a motion to set the committee meeting for the 16<sup>th</sup> and Rich Spark made a second. Rich volunteered Mollies for the meeting at 2:30pm on the 16<sup>th</sup> of October. The committee's main objective is to come up with a budget. Board passed.

10. Budget- Discussion: Kevin explained that he met with Chris Hitt for 3 hours prior to the committee meeting to present the budget. The board could not agree on the budget drafted by Kevin. Emily is adamant about having a Budget accompany the financial agreement before any funds are released to the PBID. This Budget will go to the Legal Dept. then to the Town Council for approval. Kevin asked Emily if The Town could release funds on just the approved budget without the financial agreement and she said no. Scott made a motion to table the budget with a second by Milt. Since our deadline for the budget and financial agreement was November 4, 2008 and these items must be passed by the board Larry made a motion to set our next meeting for October 29, 2008. A second by Chris Hitt. This meeting is only to pass the budget and the financial agreement. **Action:** Soni to notify members of next meeting.
11. Town of Apple Valley Report: Regarding items I, 2 and 3 on the agenda, Emily reported that the balances in these accounts don't matter because they are allocated. She indicated that the PBID needs to submit to the Town in January for the 2009-2010 allocation of these different funds. The board asked Emily to email the financial agreement to Soni with the changes. **Action:** Emily to make her changes and send financial agreement.
12. Open Discussion: Donna presented bills from Milt Holland to support his expenses in Santa Rosa which totaled \$1186.44. The amount allocated for the conference in total was \$1250.00 plus \$100.00 extra we had to pay to join the CDA. The total for all costs would be \$1350.00 minus the \$520.00 for the conference leaving \$830.00 for transportation, lodging and misc. expenses. Milt and Kevin engaged in an out of control verbal altercation, at some point Kevin stood up and made a motion to "just pay it" with a second by Bill. The treasurer was instructed to pay the total amount of \$1186.44. Let the minute's show that the money was reluctantly paid in order to calm things down.

Motion to adjourn by: Rich Sparks a second by Chris Hitt.

Meeting adjourned at 10:30 a.m.

**Next meeting:** October 29, 2008 at 9:00 a.m.

**Place:** Mama Carpino's Italian Restaurant

Respectfully Submitted

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Soni Beckman, Board Administrator

Approved:

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Vice Chairman, Larry Cusack