

**Apple Valley Village
Property Business Improvement District
Board Meeting
Minutes – January 15, 2019**

I. CALL TO ORDER:

Vice Chairman Cusack called the meeting to order of the AVVPBID at 9:03a.m.

II. ROLL CALL

Roll call was taken with the following Board Members present.

Present: Gilmore; Nassif; Cusack; Kelley; Hitt; Cambridge

Absent: Chairman Collingsworth

Motion by Board Member Cambridge and second by Board Member Hitt to move close session to the end of the meeting.
The motion passed unanimously.

III. PUBLIC COMMENTS:

Chairman Collingsworth sent a letter of resignation to the PBID board due to conflicts in his schedule. He will no longer be able to serve on the board.

Vice Chairman Cusack gave the awards to the winners of the Christmas Lighting Contest.

IV. Committee Updates

a) Status update: Landscape – Chris Hitt

Board Member Hitt stated that the town has reviewed the plans for the outer highway project. A start date is looking closer to April and May of 2019.

b) Status Update: Budget – Donna Gilmore

Treasurer Gilmore stated that she has not received anything from the Town. She is still waiting to receive the check for the reimbursement from last year's expenses. May is when the budget meeting for the next fiscal year will take place.

c) Status Update: Marketing – Scott Nassif

Board Member Nassif stated that they did not meet in December. The committee is looking to have the street fair June 8, 2019 tentatively.

d) Status Update: Sheriffs Department – Joy Ballinger

Sergeant Rosenbaum from the PD gave the PBID Board the statistics report to review regarding the calls/incidents taken place during the last month.

e) Suggested items for next agenda

Town reimbursement for median \$74,000 (Chris)

V. CONSENT AGENDA

Recommendation: Adopt all below listed items on the Consent Agenda in one motion. The Consent Agenda is composed of routine non-controversial items of business that will be adopted in whole in one motion.

a) Approval of Minutes of December 4, 2018.

Recommendation:

Approve the subject minutes as part of the consent agenda.

b) Treasurer's Report – Month of December 2018

Recommendation:

Approve the subject minutes as part of the consent agenda.

Motion by Board Member Cambridge and second by Board Member Hitt to approve items a and b.

The motion passed unanimously.

VI. NEW BOARD BUSINESS

a) Town of Apple Valley Update

Kenneth from the Town stated that the newsletter is almost completed. A section within the newsletter will be dedicated to the service provided by Chairman Collingsworth during his tenure on the board. The newsletter will be ready to be approved by the board towards the end of the week.

b) Selection of PBID Officers

Motion by Board Member Cambridge and seconded by Board Member Hitt to approve the PBID officers as follows Chairman Cusack, Vice Chair Kelley, Secretary Hitt, and Treasurer Gilmore.

ROLL CALL VOTE:

Board Members: Gilmore__Y__, Chairman Collingsworth__NP__

Cambridge__Y__, Nassif__Y__, Cusack__Y__, Hitt__Y__,
Kelley__Y__.

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c) Member Directory

Angelique stated that she is in the process of inputting the data entry to start the phone calls. There will be a meeting on January 25th at 9am in regards to the member directory.

d) Signature Events Update

Angelique stated the tentative date for the street fair is June 8, 2019. The location is still undecided at the point. It can be held at the park or John Glenn, but no decision has been made. There are the challenges with the dirt lot and dust being blown that will have to be discussed. The applications will be ready by March 1, 2019. She hopes that she will be able to work with the radio stations because there has been a change in ownership. The spring mixer will be held in April, most likely on a Thursday. It will not take place during Holy Week. The venue for the spring mixer has yet to be determined. There is the possibility of utilizing the Moose Lodge and more information is needed. Mollies Kountry Kitchen has also offered to use their venue for the spring mixer at no cost to the board.

VII. Board Comments

Motion by Board Member Hitt and second by Board Member Cambridge to move to closed session.
The motion passed unanimously.

Chairman Cusack reported out of closed session that himself along with Board Member Cambridge would conduct a review and have a meeting with the Sheriff's Department in the near future.

Chairman Cusack stated that Board Members Gilmore and Scott will be having meetings with the employees of the PBID in the coming month about job responsibilities and expectations.

VIII. ADJOURNMENT:

Board Member Cambridge motioned to adjourn and second by Board Member Nassif. The motion unanimously carried to adjourn the meeting of the Apple Valley Village Property Business Improvement District Meeting at 10:10 a.m. to the next meeting of February 19, 2019 at 9:00 a.m. at the Town Council Chambers at Apple Valley Town Hall.

Respectfully Submitted

Brett Savage
Executive Secretary

Approved:

Chairman Cusack