

**Apple Valley Village
Property Business Improvement District
Board Meeting
Minutes – August 15, 2018**

I. CALL TO ORDER:

Chairman Collingsworth called the meeting to order of the AVVPBID at 9:00a.m.

II. ROLL CALL

Roll call was taken with the following Board Members present.

Present: Gilmore; Nassif; Chairman Collingsworth; Cusack; Kelley; Hitt

Absent: Cambridge

III. PUBLIC COMMENTS:

No comments.

IV. Committee Updates

a) Status update: Landscape – Chris Hitt

Board Member Hitt stated that he had a discussion with Orlando from the Town and he was able to have the cost for the maintenance and landscaping of the median return to last years cost, instead of the \$1,000 increase as purposed. John Glen Rd is on its way to completion.

b) Status Update: Budget – Donna Gilmore

Treasurer Gilmore stated that she took all the records and documents to the CPA so that they could conduct the financial audit. Once the CPA is finished, she will give the documents to the Town. The Town will then allocate the funds that the PBID spent this past year.

c) Status Update: Marketing – Scott Nassif

Board Member Nassif stated that he and the committee have been working on the parade and street fair that will be coming up next month on September 29, 2018.

d) Status Update: Sheriffs Department – Joy Ballinger

Sergeant Marks from the PD gave the PBID Board the statistics report to review regarding the calls/incidents taken place during the last month.

e) Suggested items for next agenda

Nominating Committee.

V. CONSENT AGENDA

Recommendation: Adopt all below listed items on the Consent Agenda in one motion. The Consent Agenda is composed of routine non-controversial items of business that will be adopted in whole in one motion.

- a) Approval of Minutes of July 18, 2018.**

Recommendation:

Approve the subject minutes as part of the consent agenda.

- b) Treasurer's Report – Month of July 2018**

Recommendation:

Approve the subject minutes as part of the consent agenda.

Motion by Board Member Cusack and second by Board Member Nassif to approve items a and b.
The motion passed unanimously.

VI. NEW BOARD BUSINESS

- a) Town of Apple Valley Update**

Kenneth from the Town stated that the State of the Town would take place tonight. The ads for the parade are running on the website and Facebook. He is working on the quarter Newsletter this week and will have a draft for the board at a later time.

- b) Merrell Johnson Contract for Retention Area – Head Quarters and Central Rd**

Board Member Hitt presented the design (\$12,500) for the retention area to the board. The cost of the project would be split with the Town including the design costs.

Motion by Board Member Hitt and seconded by Board Member Nassif to approve the Merrell Johnson Contract for Retention Area – Head Quarters and Central Rd for \$12,500.00.

ROLL CALL VOTE:

Board Members: Gilmore__Y__, Chairman Collingsworth__Y__
Cambridge__NP__, Nassif__Y__, Cusack__Y__, Hitt__Y__,
Kelley__Y__.

Vote: 6-0-1
The motion passed

c) Discussion of Curb/Sidewalk/ Drainage Project

Board Member Hitt stated that the Town is taking care of curbs and gutters and the PBID is responsible for the asphalt. There will be four planters within the project. This will be another project that the Town will be working on in conjunction with the PBID.

Motion by Board Member Cusack and seconded by Board Member Nassif to approve plans to move forward with the curb/sidewalk/drainage project in conjunction with the Town.

ROLL CALL VOTE:

Board Members: Gilmore__Y__, Chairman Collingsworth__Y__
Cambridge__NP__, Nassif__Y__, Cusack__Y__, Hitt__Y__,
Kelley__Y__.

Vote: 6-0-1
The motion passed

d) Signature Events Update

Angelique stated that she has been working on the finishing touches and coordination with the parade and street fair. The ads have been currently running on the radio along with the social media sites. She has been receiving applications for the parade and street fair. Parks and Rec will be able to offer two people to help assist with the parade and street fair. Kenneth will be working on the Newsletter. Fundraising is still taking place and hoping to see more participation in this area.

VII. Board Comments

No board comments.

VIII. ADJOURNMENT:

Chairman Collingsworth motioned to adjourn and second by Board Member Gilmore. The motion unanimously carried to adjourn the meeting of the Apple Valley Village Property Business Improvement District Meeting at 9:41 a.m. to the next meeting of September 18, 2018 at 7:30 a.m. at the offices of Mojave Water Agency.

Respectfully Submitted

Brett Savage
Administrative Consultant

Approved:

Chairman Collingsworth