

**Apple Valley Village
Property Business Improvement District
Board Meeting
Minutes – July 18, 2018**

I. CALL TO ORDER:

Chairman Collingsworth called the meeting to order of the AVVPBID at 9:03a.m.

II. ROLL CALL

Roll call was taken with the following Board Members present.

Present: Gilmore; Nassif; Chairman Collingsworth; Cusack; Kelley

Absent: Cambridge; Hitt

III. PUBLIC COMMENTS:

Kim Scully thanked the board for reviewing over her ARGP application. She mentioned a few problems and issues she is having with the Town of Apple Valley with concern to ADA. She also thanked the board for all of their hard work and the many goals they have accomplished for the Village.

IV. Committee Updates

a) Status update: Landscape – Chris Hitt

Board Member Hitt was not present for the meeting. Board Member Cusack stated that they are moving forward with the project on John Glenn Rd. Bids have gone out for different aspects of the project such as asphalt and those bids will be completed soon.

Chairman Collingsworth requested that signs be posted around the construction site informing the consumers and vendors within Village that the PBID and the Town are working together to help make the Village better.

The board is still waiting to have a workshop in regards to curb/sidewalk/drainage project but Board Member Hitt was unable to coordinate due to personal reasons.

b) Status Update: Budget – Donna Gilmore

Treasurer Gilmore stated that she would be making copies of all expenditures so that the audit can be completed. No date of completion has been set, but more information to come soon.

c) Status Update: Marketing – Scott Nassif

Board Member Nassif stated that he has started working on the parade and street fair. The logistics of the street fair are being worked out in regards to where the car show should be placed, vendor placement and length of the street fair. They are concerned about the manpower and staffing available for the parade and street fair. It looks like they will be able to work with Town to compensate for the manpower. September 29, 2018 will be the date for the parade.

d) Status Update: Sheriffs Department – Joy Ballinger

Sergeant Marks from the PD gave the PBID Board the statistics report to review regarding the calls/incidents taken place during the last month.

Joy from the PD stated the stats are a bit smaller than usual, but citations were made during the street fair to protect the public.

e) Suggested items for next agenda

Discussion of curb/sidewalk/drainage project and retention basin contract for Central Rd and Head Quarters Rd .

V. CONSENT AGENDA

Recommendation: Adopt all below listed items on the Consent Agenda in one motion. The Consent Agenda is composed of routine non-controversial items of business that will be adopted in whole in one motion.

a) Approval of Minutes of June 20, 2018.

Recommendation:

Approve the subject minutes as part of the consent agenda.

b) Treasurer's Report – Month of June 2018

Recommendation:

Approve the subject minutes as part of the consent agenda.

Motion by Board Member Nassif and second by Board Member Gilmore to approve items a and b.

The motion passed unanimously.

VI. NEW BOARD BUSINESS

a) Town of Apple Valley Update

Kenneth from the Town stated that John Glenn Rd should be finished by September 28, 2018. He mentioned that there is a possibility to hold a grand opening/completion of John Glenn Rd after it is finished. He will be working on posting the budget on the website.

b) Merrell Johnson Contract for Retention Area – Head Quarters and Central Rd

This item will be tabled until the next meeting.

c) Kim Scully's ARGP Application

Motion by Board Member Gilmore and seconded by Board Member Nassif to approve Kim Scully's ARGP application for \$1,942.24.

ROLL CALL VOTE:

Board Members: Gilmore__Y__, Chairman Collingsworth__Y__, Cambridge__NP__, Nassif__Y__, Cusack__Y__, Hitt__NP__, Kelley__Y__.

Vote: 6-0-2

The motion passed

d) Signature Events Update

Angelique was not present for the meeting.

VII. Board Comments

Treasurer Gilmore stated that she has attached the PBID expenses for the last year that is up to date. She has also sent out the renewals for the kiosk signs.

VIII. ADJOURNMENT:

Chairman Collingsworth motioned to adjourn and second by Board Member Gilmore. The motion unanimously carried to adjourn the meeting of the Apple Valley Village Property Business Improvement District Meeting at 9:32 a.m. to the next meeting of August 15, 2018 at 9:00 a.m. at the offices of Mojave Water Agency.

Respectfully Submitted

Brett Savage
Administrative Consultant

Approved:

Chairman Collingsworth