

**Apple Valley Village
Property Business Improvement District
Board Meeting
Minutes – May 16, 2018**

I. CALL TO ORDER:

Board Member Cusack called the meeting to order of the AVVPBID at 9:05a.m.

II. ROLL CALL

Roll call was taken with the following Board Members present.

Present: Cambridge; Gilmore; Cusack; Hitt; Kelley; Nassif

Absent: Chairman Collingsworth

III. PUBLIC COMMENTS:

No public comments.

IV. Committee Updates

a) Status update: Landscape – Chris Hitt

Board Member Hitt stated the outer highway plans are completed. The Town will take care of the curb and gutter and the PBID will be responsible for the asphalt and concrete.

b) Status Update: Budget – Donna Gilmore

Treasurer Gilmore stated that she contacted the members in regards to the budget process. The budget committee (Chairman Collingsworth, Treasurer Gilmore and the Committee Chairs) will provide a budget at the next meeting.

c) Status Update: Marketing – Scott Nassif

Board Member Nassif stated the committee is working on the parade. They are currently working with the Town to set up the responsibilities needed during the parade.

d) Status Update: Sheriffs Department – Joy Ballinger

Sergeant Laura from the PD gave the PBID Board the statistics report to review regarding the calls/incidents taken place during the last month.

e) Suggested items for next agenda

No suggested items.

V. CONSENT AGENDA

Recommendation: Adopt all below listed items on the Consent Agenda in one motion. The Consent Agenda is composed of routine non-controversial items of business that will be adopted in whole in one motion.

- a) Approval of Minutes of April 18, 2018.

Recommendation:

Approve the subject minutes as part of the consent agenda.

- b) Treasurer's Report – Month of April 2018

Recommendation:

Approve the subject minutes as part of the consent agenda.

Motion by Board Member Hitt and second by Board Member Nassiff to approve items a and b.
The motion passed unanimously.

VI. NEW BOARD BUSINESS

- a) **Town of Apple Valley Update**

Kenneth from the Town stated that the Newsletter will be sent out this week and should be delivered soon. The Highway Corridor Project had a meeting where input from the residents along with questions took place at the Moose Lodge. There will be another meeting in October 2018.

- b) **Retention Area – Head Quarters and Central Rd**

Board Member Hitt asked for this the item to be tabled until the next meeting.

- c) **John Glenn Road and Sidewalks**

Board Member Hitt stated that Merrell Johnson has given the PBID a proposal for the outer Highway 18 drainage. The Town will be contacted in regards to their participation with the project. Board Member Hitt will be meeting with Brad Miller.

- d) **2018 – 2019 PBID Assessments**

Motion by Board Member Hitt and seconded by Board Member Cambridge to approve an increase of 5% for the 2018 - 2019 assessments.

ROLL CALL VOTE:

Board Members: Gilmore__N__, Chairman Collingsworth__NP__
Cambridge__Y__, Nassif__Y__, Cusack__Y__, Hitt__Y__,
Kelley__Y__.

Vote: 5-1-1
The motion passed

e) Signature Events Contract – November 1, 2018

Motion by Board Member Nassif and seconded by Board Member Hitt to approve the Signature Events Contract through November 1, 2018.

ROLL CALL VOTE:

Board Members: Gilmore__Y__, Chairman Collingsworth__NP__
Cambridge__Y__, Nassif__Y__, Cusack__Y__, Hitt__Y__,
Kelley__Y__.

Vote: 6-0-1
The motion passed

f) Signature Events Update

Angelique stated that there have been a good amount of applications for the street fair. She has met with Board Member Hitt and the signage vendor to review the plans for the street fair. The newspaper ads are currently running and Kenneth is overseeing the digital ads. The Rusty Bull will be participating in the ARGP program. The next street fair meeting will be June 5, 2018.

VII. Board Comments

No comments.

VIII. ADJOURNMENT:

Board Member Cusack motioned to adjourn and second by Board Member Hitt. The motion unanimously carried to adjourn the meeting of the Apple Valley Village Property Business Improvement District Meeting at 10:10 a.m. to the next meeting of June 20, 2018 at 9:00 a.m. at the offices of Mojave Water Agency.

Respectfully Submitted

Brett Savage
Administrative Consultant

Approved:

Board Member Cusack