

**Apple Valley Village  
Property Business Improvement District  
Board Meeting  
Minutes – December 13, 2017**

**I. CALL TO ORDER:**

Chairman Collingsworth called the meeting to order of the AVVPBID at 9:00a.m.

**II. ROLL CALL**

Roll call was taken with the following Board Members present.

**Present:** Cambridge; Kelley; Cusack; Chairman Collingsworth; Gilmore

**Absent:** Nassif; Hitt

**III. PUBLIC COMMENTS:**

Mr. Wolf stated that many of the businesses in the Village have been broken in to and burglarized.

The delegate from the Sherriff Department took notes and will be letting the deputies know and be aware when they conduct their extra patrolling in the Village.

**IV. Committee Updates**

**a) Status update: Landscape – Chris Hitt**

Board Member Hitt stated was not present. There will be meeting after the first of the year. Board Member Cambridge would like to be present.

**b) Status Update: Budget – Donna Gilmore**

Treasurer Gilmore stated that she sent an updated budget report thus far to the board members. Board Members can participate in the Christmas lighting contest but are not eligible for the prize winnings.

Board Member Cambridge requested the board attend training in regards to professional organizations and ethics.

**c) Status Update: Marketing – Scott Nassif**

Board Member Nassif was not present. Board Member Cusack stated that the Marketing committee will be organizing budget and be meeting next month.

**d) Status Update: Sheriffs Department – Joy Ballinger**

Sergeant Laura from the PD gave the PBID Board the statistics report to review regarding the calls/incidents taken place during the last month.

Board Member Cambridge brought up that there are a lot more transients and homeless people throughout the Village. He is requesting a meeting with the Captain. Board Members Cambridge, Kelley, and Collingsworth would like to be in attendance with the Police Captain for a meeting about the Village patrol.

**e) Suggested items for next agenda**

Property of Navajo and paving of John Glenn and Del Mar Roads.  
Appointment of Board Officers.

**V. CONSENT AGENDA**

Recommendation: Adopt all below listed items on the Consent Agenda in one motion. The Consent Agenda is composed of routine non-controversial items of business that will be adopted in whole in one motion.

**a) Approval of Minutes of November 15, 2017.**

**Recommendation:**

Approve the subject minutes as part of the consent agenda.

**b) Treasurer's Report – Month of November 2017**

**Recommendation:**

Approve the subject minutes as part of the consent agenda.

Motion by Board Member Cambridge and second by Board Member Cusack to approve items a and b.

The motion passed unanimously.

**VI. NEW BOARD BUSINESS**

**a) Town of Apple Valley Update**

No update.

**b) 2017 PBID Board of Directors Elections Results**

The board received 28 ballots that were tallied on December 5, 2017. Board Member Scott received 27, Board Member Hitt received 26, and 1 was unmarked. Both board members were reelected for another 3 years.

**c) Acquisition of the Navajo and Highway 18 Property**

Henning stated that the plans that Board Member Hitt has acquired needs to be reviewed and put to a full board vote. He spoke about the funding mechanism for the paving of John Glenn and Del Mar roads. There will be pending negotiations with the Town in regards to the roads responsibilities.

**d) Ed Henning and Associates Contract**

Motion by Board Member Cusack and seconded by Board Member Cambridge to approve the updated contract for Ed Henning and Associates.

**ROLL CALL VOTE:**

Board Members: Gilmore\_\_Y\_\_, Chairman Collingsworth\_\_Y\_\_  
Cambridge\_\_Y\_\_, Nassif\_\_NP\_\_, Cusack\_\_Y\_\_, Hitt\_\_NP\_\_,  
Kelley\_\_Y\_\_.

**Vote:** 5-0-2

The motion passed

**e) 2017 – 2018 New Rates for Town of Apple Valley Contracts**

The Town was not present.

**f) Signature Events Update**

Angelique stated that they had good attendance at the mixer last month. They will continue the mailers and other forms of outreach to the village. She would like members of the village who participate in meetings and events to try and invite their neighborhood businesses near them to join in with the PBID activities. The lighting contest will be judged on December 18, 2017 at 6PM. A trophy will be up for grabs for the lighting contest. She has been working on the budget for next year with the parade and street fair.

**VII. Board Comments**

Board Member Cambridge would like a letter written to the State Legislature advocating for the state to not release prisoners and the homeless problem.

The board wishes everyone Merry Christmas.

**VIII. ADJOURNMENT:**

Board Member Cambridge motioned to adjourn and second by Board Member Cusack. The motion unanimously carried to adjourn the meeting of the Apple Valley Village Property Business Improvement District Meeting at 9:55 a.m. to the next meeting of January 17, 2018 at 9:00 a.m. at the offices of Mojave Water Agency.

Respectfully Submitted

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Brett Savage  
Administrative Consultant

Approved:

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Chairman Collingsworth